

## PERMISSION TO SEND TRANSCRIPTS

I, \_\_\_\_\_, give permission to the Palisades High  
(student name)

School guidance department to send my transcripts to the schools and agencies that I have requested through my **Naviance** account. All students must use **Naviance** to request transcripts.

When/if you want your scores sent to the colleges of your choice, you will have to request test scores directly from ACT or College Board.

\*\*\* This permission is valid for current school year and applies to requests made through **Naviance** for colleges, NCAA, coaches, and scholarships. It ends in July when we send final transcripts. \*\*\*

Student signature: \_\_\_\_\_ Date: \_\_\_\_\_

IF STUDENT IS UNDER 18, A PARENT SIGNATURE IS REQUIRED

Parent signature: \_\_\_\_\_ Date: \_\_\_\_\_

\*\*\*NO CHANGES WILL BE MADE TO SCHEDULES AFTER TRANSCRIPTS HAVE BEEN SENT TO COLLEGES/UNIVERSITIES and COACHES.\*\*\*

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FOR GUIDANCE DEPARTMENT USE:

Received in PHS Guidance Dept: \_\_\_\_\_ (date)